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Title 22@ Social Security

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Division 7@ Health Planning and Facility Construction

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Chapter 10@ Health Facility Data

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Article 4@ Modification, Extension, and Appeal Processes

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Section 97051@ Requests for Extension Time to File Required Reports

97051 Requests for Extension Time to File Required Reports

Any licensee of a health facility may file with the Office requests for reasonable extensions of time to file any or all of the reports required pursuant to subdivisions (a) through (e) of Section 128735, Section 128740, or Section 128755, Health and Safety Code. Licensees of health facilities are encouraged to file extension requests as soon as it is apparent that the required reports will not be completed for submission on or before their due date. Health facilities shall submit requests for the extension of report due dates using SIERA. The requests for extension shall include the reason the extension is needed. The Office may grant extensions but not to exceed an accumulated total, for all extensions and corrections, of 90 days for annual reports required by Section 97040 and 30 days for quarterly reports required by Health and Safety Code Section 128740. For an annual report, 60 days of extension will be granted on a first request. If a second request is filed, 30 days will be granted. For a quarterly report, all 30 days of extension will be granted on the first request.

The Office may grant extensions but not to exceed an accumulated total, for all extensions and corrections, of 90 days for annual reports required by Section 97040 and 30 days for quarterly reports required by Health and Safety Code Section 128740. For an annual report, 60 days of extension will be granted on a first request. If a second request is filed, 30 days will be granted. For a quarterly report,

all 30 days of extension will be granted on the first request.

The Office shall respond to an extension request with an email confirmation to the requestor notifying them of the number of extension days granted.

Health facilities that do not use 90 total extension days for submission of an annual report, or 30 total extension days for a quarterly report, will have the remaining days available for corrections.

If the Office determines that SIERA was unavailable for report submission for one or more periods of four or more continuous supported hours during the four State working days before a due date established pursuant to Health and Safety Code Section 128755 or Section 128740, the Office shall extend the due date by seven days.